

Cottonwood Valley Charter School

Governing Council Regular Meeting

June 14, 2006 7:00 PM

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| I. | Call meeting to order | 2 mins. | Richard S. |
| II. | Pledge of Allegiance | 5 mins. | All |
| III. | Ascertain Quorum | 1 mins. | Jim S. |
| | Richard Sonnenfeld, Kate Burleigh, Jim Shepherd, Karen Bailey-Bowman, John Benson, Kim King-Wrenn, Doug Scott. | | |
| IV. | Reading and Approval of Agenda | 5 mins. | Jim S. |
| | Removed Accountability under committee updates. Added Purchasing Policy. Motion to approve agenda. All ayes. | | |
| V. | Reading and Approval of May 10 Minutes | 5 mins. | Jill U. |
| | Reviewed amended minutes from April 12, 2006. Motion to approve—all ayes. | | |
| | Reviewed May 10 minutes. Motion to approve—all ayes. Reviewed minutes from special meeting on May 4, 2006 to approve budget. Motion to approve—all ayes. | | |
| VI. | Public Forum | | Open |
| | No public input. | | |
| VII. | Student Council Representative Report | | Inactive |
| VIII. | Teacher Representative Report | 10 mins. | Karen B. |
| | Karen B. will be the teacher rep. again next year. She will be calling Wal-Mart to arrange for a display of school clothes to be set up in the store before the school year begins. | | |
| IX. | Department Reports | | |
| | 1. Administrators Report | 20 mins. | Mary N. |
| | Mary handed out a report. See attached. Discussed the enrollment-170, staff, and demolition of the old hospital. | | |
| | 2. Business Manager Report | 10 mins. | Mary C. |
| | See attached documents. June is the last month of the fiscal year and will have more activity than May. SEG funding for next year was reduced by almost \$100,000 but we were able to carry forward approximately \$150,000 so budget for next year will be approximately \$20,000 less than last year's budget. In the fall CVCS will get the lease reimbursement money. Should be receiving around \$70,000. A telephone conference was held May 22 for the Technical Review with PED. Approved with no changes. Mary C. asked the GC for final approval for the 2006-2007 budget. Will ask the Socorro School Board for budget approval tomorrow night. Richard asked for any comments on budget. Motion was made to approve budget—all ayes. Two BARS—see attached. | | |

- X. Correspondence and Announcements Open
- XI. Committee Updates
1. Budget - Approve 2006-2007 budget 10 mins. Mary C.
See above minutes from Business Manager Report.
 2. Facilities - 10 mins. Richard S.
Mary D. is moving and Don W. is going on sabbatical, so Facilities Committee needs new members. Need to work on plan for space vacated by demolition of old hospital. Discussed needs with RTI and it was concluded that an architect is not really necessary. Mary N. has asked for help with planning the new site. Mary N. handed out a copy of a proposed site that she has created with the help of Jim S. and Richard S. Doug S. asked the time frame. Richard S. said they plan to hire a site supervisor to oversee the work.
 3. Accountability Committee 10 mins
No report.
- XII. Old Business
- XIII. New Business
1. Induction of New Governing Council Members 10 mins. Richard S.
Richard S. announced the retirement of GC members Tracey Hamilton and Mary Dwyer. He thanked all the outgoing GC members for their time and commitment. Richard read some important points from the GC manual to the new GC members. Richard handed out packets to new members with committee descriptions and then reviewed the positions up for election tonight.
 2. Election of Officers 20 mins.
John nominated Richard for president. Seconded. Karen nominated John but John declined. No other nominations. Richard nominated John for Vice President. Seconded. No other nominations. Kate nominated Jim for secretary. Seconded. No other nominations. Motion made-all ayes.
 3. Purchasing Policy
Mary C. handed out a draft for purchasing procedures. See attached. Need to be sure all procedures are followed correctly and legally in purchases made by CVCS. Mary C. will work on this and should have a policy for review by next meeting.
 4. Committee Membership 10 mins. Richard S.
 5. Written Proposal for GC Scholarship 5 mins. Richard S.
- XIV. Items for next months agenda
- XV. Scheduling next meeting: **July 12, 2006** Jim S.
- XVI. Executive session
1. Janitorial Services
 2. Administrator Evaluation
- XVII. Adjourn