

Cottonwood Valley Charter School Governing Council Regular Meeting March 12, 2008 - 7:00pm

- I. Call Meeting to Order John
- II. Pledge of Allegiance All
- III. Ascertain Quorum
John Benson, Nancy Engler, Peter Mozley, Frank Huang, Kim King-Wrenn, Stasia Kerkmans, Holly Weinkauf
- IV. Reading and Approval of Agenda
Approved-all ayes.
- V. Reading and Approval of February Minutes
Approved-all ayes.
- VI. Public Forum
No public comment.
- VII. Teacher Rep. Report
Nancy reported two students went to the Regional Science Fair and one won Best of Show and the other received a cash prize, part of which will go to the school. Nancy said next year if she is teaching science she will require the sixth graders to enter the Science Fair.
- VIII. Student Council Report Shayna
Shayna reported they will hear if CVCS is awarded the recycling grant from Keep New Mexico Beautiful on Monday. The council is discussing a Graduation Dance for grades 4-8, maybe the weekend right after school is out. They are also talking about a Spring Fling and maybe holding it at the SAC at Tech because it has a stage for a talent show. A possible date would be during the middle of May. Items discussed are a potluck, a dance, some games.
- IX. Department Reports
A. Administrator's Report
See attached report. Jack Hibbs received his level II license. There are 41 prospective students in the April 18 lottery so far. Holly asked about the Best Literacy Training. Karin said the four teachers who went were not enthusiastic about what they had learned at the one day training. Holly asked about the teacher observations. Karin said Barbara is an amazing observer and gave the teachers excellent feedback. Holly also

asked about the Discipline Committee was coming along. Karin said the first idea the committee came up with was shot down by the staff.

B. Business Manager's Report

See attached reports. The budget is due a bit later than Mary C. was first told. Should know what the funding will be for next year the first week of April. The first budget will cover the absolute necessities, and when the lease reimbursement money comes in the fall the budget will be adjusted. Mary anticipates getting the budget done by the beginning of May, which leaves approximately three weeks before the final budget must be submitted. Insurance rates will increase this year. Four BAR's need to be approved. Motion made to approve--all ayes.

X. Correspondence and Announcements

John thanked Karin, and Dennis and Delilah Walsh for their support and help with the CVCS Golf Team. Three of the students from the CVCS Golf Team are on the Socorro High School Golf Team.

XI. Committee Updates

A. Gifted.

Frank reported the committee has not made any progress. Mrs. Bowman and Ms. Lindquist have begun using EPGY for math. Next year grades 3-8 will use EPGY. Nancy E. said she would like to train parents how to use the program so they could help the students. CVCS will have the program throughout the summer, so it would be helpful for parents to understand it. Frank will forward the information to Karin about getting the science kits for next year.

B. Fundraising

Peter reported the committee will meet tomorrow night. They will discuss how to market the web marketplace and Boxtops. He said they will discuss a fundraising goal, which will make it more tangible. Peter and Holly will meet with Lisa Ackley, the new Volunteer Coordinator.

C. Parent Association

Attendance has dwindled. They talked about Science Olympiad and the need for coaches. Peter Mozley will help line-up coaches. Karin talked to the group about the proposed next year's calendar. She also talked about the standardized testing. A parent asked if a long parent survey would be sent home this year. A short resource guide will go home with next week's report cards. Kim sent a note to all the teachers asking for input on the resource guide. The resource guide will be a compilation of what Socorro has to offer, what individuals

have to offer, phone numbers, etc.

D. Accountability

Kim reported the committee is dormant.

E. Facilities

Jim was absent. Karin reported the pre-application for the new building funds was sent to PSFA on Monday, March 10. See attached report from Jim.

F. Election

John asked for a volunteer to run the Election. Peter and John will be on the committee. Seats up for appointment will be Holly and Frank's; each term has one year. John, Stasia, and Kim's positions will be open, and Jim's position, being a one-year term position will be open. The election will be the first Tuesday in May, May 6th. New members will be sworn-in June.

XII. Old Business

A. GC Retreat Priorities

The council started discussing their lists and came to a group conclusion about what were their priorities.

B. Enrollment/Waitlist Policy

Holly discussed her proposed policy. Several people had comments. The proposed policy was discussed and a few changes need to be made. Holly will send everyone a final draft and the vote will occur at next month's meeting.

C. Volunteer Coordinator

Holly announced that Lisa Ackley has accepted the job. A motion was made to appoint Lisa Ackley as Volunteer Coordinator until May of 2009. Vote-all ayes.

XIII. New Business

A. Revision of Travel Reimbursement Policy

Mary discussed the current form and the question if CVCS should reimburse people for lunch at a meeting out of town. IRS considers a meal a taxable fringe benefit if the person does not stay overnight, and it would be a great amount of work to add the meal to the gross salary of the employee, so it will not be a CVCS policy to reimburse people for meals if they attend an out-of-town meeting/conference. Peter made a motion to approve the revised policy--all ayes.

B. Administrator Review

John has the review forms. He will send to all full time staff, two students (randomly chosen) from each class, and the governing council. Then the forms come to the GC for discussion.

C. Science Program

John welcomed Nancy as the new science teacher for next year. He made some comments about how Science Olympiad has been

previously run, and things can drastically improve beginning next year. Peter said it boils down to organizing and involving volunteer coaches. John had a long talk with Mary Nutt at Science Olympiad about how she took three teams to Nationals. He would like Mary N. to help make a time-line to get organized and get the program rolling. The GC agreed to have Mary N. help out next year.

XIV. Items for next month's agenda

XV. Scheduling next meeting April 9

XVI. Executive Session

Roll call vote: Kim-aye; John-aye; Peter-aye; Frank-aye; Stasia-aye; Holly-aye. Executive session ended. Mike Chavez hired as part-time maintenance personnel.