

# **Cottonwood Valley Charter School Governing Council Regular Meeting October 8, 2008 – 7:00 pm**

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- I. Call Meeting to Order John
- II. Pledge of Allegiance All
- III. Ascertain Quorum  
John Benson, Jim Shepherd, Kim Schaffer, Kim King-Wrenn, Harry Straley, Amy Cooley.
- IV. Reading and Approval of Agenda  
**Approved as amended. All ayes.**
- V. Reading and Approval of September 10 minutes  
**Approved as amended. All ayes.**
- VI. Public Forum  
**No public present.**
- VII. Teacher Representative Report 10 min. Kim S.  
**Kim S. asked about the leave-of-absence policy, and does a teacher have to work at CVCS for three full years before a leave is granted. Kim discussed how stressed the teachers are and wanted the board to know. Kim loves it at CVCS and said some of the other new teachers are enjoying CVCS also.**
- VIII. Student Council Representative Report 5 min.  
**No council member has been elected yet.**
- IX. Department Reports
- A. Administrator's Report 10 min. Karin  
**Enrollment is at 170. Missing laptop was not stolen, only borrowed. Nine-week marking period over on Friday and report cards will come out a week from Friday. Gave a MALFA test to all students who report speaking a language other than English at home. Sheri Armijo has been administering the tests. All students have been tested and a few did not pass the test. Had a fun day for all the students who had their agendas and folders signed 80% of the time and it was very fun—low key. The reward for the signatures for the next nine weeks is a coupon for a free dress day. Tomorrow is Walk-n-Roll Day. Janet Coursey is working hard to lead the Best Robotics group. The group will go to the competition in Las Cruces during fall break. Fall Festival will be held on November 15. Jill will not chair the festival this year. The state charter school conference will be in Nov. 6-7. Karen encouraged the board to attend. The afterschool program is almost full and meets M-Th. until 6:00pm. It is a great program with a snack, homework help, play time, crafts, etc. Kim Berlat and Kim K-W took the gifted students to count jackrabbits last Saturday night. Barbara Trujillo came down to help Karin guide the teachers in developing their PDP's today. Nancy E. and Karin will attend a post-test workshop next week. Karin went to a test taking workshop. Mary C. went to the Association of School Business Officials meeting. 130 volunteer hours were submitted for September. Laurie W. wrote another Keep New Mexico Beautiful Grant which will hopefully keep the recycling program going for the rest of the year.**
- B. Business Manager's Report 10 min. Mary  
**Budget is going well. Received the annual payment from the Smith's Earn-n-Learn program of 1917.00. Last year CVCS got a little more than \$2,000. The**

**budget committee discussed how to spend the money and decided to use \$1500 for the licenses to change the computers to XP. \$200 will go to the Governing Council Scholarship and the remaining amount will go to front the Fall Festival. Mary went to central office to talk with Liz the business manager how the construction funds will be held and distributed for the upcoming construction. The tentative plan is when a fee is due, Mary will write a check to the school district, they will deposit it in their account and then issue the payment. One BAR for the book fair money, earn-n-learn, matching funds from Aerojet and \$120 from the Parent Association for T-shirt sales for a total of 3170.00 Motion made to approve the BAR—all ayes.**

X. Correspondence and Announcements

**CVCS got very nice cards from the Jensen family who is moving next week.**

XI. Committee Updates

30 min

A. Accountability

Amy

**Amy has not made contact with any volunteers for the committee. Kim S. said her husband may be interested. Karin will try and find a teacher to be on the committee.**

B. Gifted

John

**Kim Berlat had a parent meeting last night for the gifted program. John is pleased with the progression of the program. The classes are mostly student guided, so the students help determine the depth of study for each topic.**

C. Fundraising

Peter

**Peter was absent.**

D. Parent Association

Kim

**Parents discussed the discipline policy. The policy is very out-of-date and needs to be reworked. A committee will be formed with a variety of parents. Parents want to know the discipline policies of the individual classrooms, and some type of consistency throughout the school. The board discussed discipline briefly.**

E. Facilities

Jim

**Jim handed out the memorandum of understanding. The E-pod plan comes with an art and music room, but the state will not fund those rooms because we already have art and music rooms. If we come up with the money for the two rooms the state will allow us to build them. The question is where the money for those two rooms will come from. Review the attached document. Jim would like to have an emergency board meeting next Thursday at 6:00pm (October 16).**

F. Computing /Technology

Boyd

**Boyd was absent.**

XII. Old Business

**No old business.**

XIII. New Business

A. Administrator Evaluation Report

15 min.

John

**John brought in the results of the evaluation and handed out a set of three results to each person.**

B. Discipline Policy

15 min.

Kim

**As already discussed above. Many parents need to be involved in the new policy. Karin suggested that the safety committee could merge with the discipline committee. Amy C. would like to be on the discipline committee. Kim K-W mentioned the Bullying Program should be taking place soon. Kim K-W asked when the first discipline committee could meet and Karin said before the next council meeting.**

C. Newsletter

Kim

**Kim K-W said she really likes the newsletter, but feels there should be no advertising in the newsletter unless a company pays for it.**

XIV. Items for Next Month's Agenda

XV. Scheduling Next Meeting: **November 12**

XVI. Executive Session

**Roll call: Kim-aye; John-aye; Jim-aye; Harry-aye; Amy-aye.**

XVII. Adjourn