

**Cottonwood Valley Charter School
Governing Council Regular Meeting Minutes
July 10, 2013**

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|-------|---|-------------------|
| I. | Call meeting to order
President Ephraim Ford presiding. | President |
| II. | Pledge of Allegiance | All |
| III. | Ascertain quorum
Present: Ephraim Ford, John Benson, Delilah Walsh, Susan Loveland | Secretary |
| IV. | Reading and Approval of Agenda
Moved : Ephraim, Susan, all ayes | Secretary |
| V. | Reading and Approval of June 12, 2013 Minutes
Moved : Ephraim, Delilah, all ayes | Secretary |
| VI. | Public Forum
None | |
| VII. | Teacher Representative Report

Kim Shaffer and Gail Lujan attended a training session for a new state evaluation process for teachers. | Teacher Rep. |
| VIII. | Student Report
None | Student Body Rep. |
| IX. | Department Reports
A. Administrator's report
Current enrollment: 170 students for August 2013, waiting list: 157.

The individual SBA results were released June 28. The results are discussed under New Business.

We have hired Lindsey Montoya to teach K-8 Physical Education and Technology.

Interviews with candidates for first grade teacher were held on July 9.

This is the final week for the Summer Youth Employment program. | Administrator |
| | B. Business managers report

The fiscal year for 2012-2013 has closed out. The cash balance is better than we thought it would be.

The NM PED announced that CVCS may stay part of SCSD for audits. We pay a portion of the total SCSD audit fee.

PED approved the new CVCS budget for fiscal year 2013-2014. The fiscal year begins July 1.

Four BARs submitted for approval. Moved Delilah, Ephraim, all ayes. | Mary Cox |

074-003-1314-0001-D	\$ (2,498)	Fund 11000: Operational Decrease SEG due to PED error in calculating the at-risk factor in the funding formula.
074-003-1314-0002-1	\$ 8,267	Fund 11000: Operational Budget Special Education MOE allocation from PED (Maintainance of Effort); this will be used for additional speech therapy services.
074-003-1314-0003-1	\$ 1,867	Fund 14000: Instructional Materials Budget final 2012-2013 allocation for additional textbooks; allocation was received 7-01-2013.
074-003-1314-0004-IB	\$ 28,718	Fund 24106: IDEA-B Budget 2013-2014 allocation from the SCSD; used for speech, occupational, and physical therapy services.

X. Correspondence and announcements
None

Open

XI. Old Business

A. CVCS Enrollment Policy

In past years, Governing Councils have been interested in modifying the CVCS Enrollment Policy to allow the children of teachers to have higher priority in the enrollment waiting lists. Past councils have been unwilling to change the Enrollment Policy, no legal justification was found in the state statutes. However, now legal precedents have been established by charter schools in New Mexico whereby children of school employees may be allowed some enrollment preference.

The Governing Council discussed proposed changes in the previous two GC Meetings. The members are generally in favor of changing the policy to allow the children of full-time school employees preference in the waiting list, after enrolled student siblings.

The proposed policy document was changed to place enrollment preference for children of CVCS full-time employees after Section 3, sibling preference.

Motion to approve: Ephraim, John, all ayes

B. New GC Meeting Time

Future GC Meeting will be held on the second Thursday of the month at 5:30 pm.

Motion to approve: Ephraim, John, all ayes

XII. New Business

A. Standards Based Assessment Testing Results

The SBA results may be accessed on the school web-site.
Overall, reading is at +5%, math at +53%

B. Open Meetings Act Review

We will construct an Open Meetings Act resolution in which the GC will state its goals and procedures whereby the GC will be in compliance with the OMA. This resolution will be presented for approval in the next GC meeting.

The GC will post the agenda of upcoming meetings 72 hours in advance.

The GC will appoint Karin Williams as public records/documents custodian.

C. Develop/Update GC Annual Goals for 2013-2014

Charter renewal preparations – Karin will get a template from PED.

New Administrator search, hire an advisor

Finish school policy reviews

New classroom construction

XIII. Committee updates

1. Budget/Fund Raising
New GC member is needed.
2. Accountability/Advisory
No report
3. Discipline/Safety
No report
4. Facilities
No report.
5. Special Ed/Gifted
No report
6. Technology/Computing
No report.

XIV. Items for next months' agenda

- A. Check calendar for next month's items Secretary
- B. Review School Grades
- C. OMA Resolution - Review
- D. Public Records Repository
- E. Review Administrator Annual Goals

XV. Scheduling next meeting, August 8, 2013 President

XVI. Executive session President

In accordance with the Open Meetings Act, NMSA 10-15-1, the Governing Council may enter into Executive Session to discuss personnel or legal matters. No actions are taken in Executive Session.

No Executive Session was held.

XVII. Adjourn President

Motion to adjourn by Ephraim, second by John, all ayes