

**Cottonwood Valley Charter School  
Governing Council Regular Meeting Minutes  
August 8, 2013**

- |       |  |                   |
|-------|--|-------------------|
| I.    | Call meeting to order<br>Vice President Susan Loveland presiding.  | President         |
| II.   | Pledge of Allegiance   | All               |
| III.  | Ascertain quorum<br>Present: Sheila Lewis, Delilah Walsh, Susan Loveland, Kim Linker, John Benson  | Secretary         |
| IV.   | Reading and Approval of Agenda<br>Moved: Kim, Shelia all ayes  | Secretary         |
| V.    | Reading and Approval of July 11, 2013 minutes as modified<br>Moved: Kim, Shelia all ayes   | Secretary         |
| VI.   | Public Forum<br>None   |                   |
| VII.  | Teacher Representative Report<br><br>None  | Teacher Rep.      |
| VIII. | Student Report<br>None   | Student Body Rep. |
| IX.   | Department Reports   |                   |
|       | A. Administrator's report<br>Current enrollment: 170 students for August 2013, waiting list: 163.  | Administrator     |
|       | B. Business managers report  | Mary Cox          |
|       | We do need members for the Budget Committee. Following a motion and a second by Kim and Sheila, two BARs were approved for the lease reimbursement money and the READ grant. |                   |
| X.    | Correspondence and announcements<br>None   | Open              |
| XI.   | Old Business   |                   |
|       | A. Approve GC Annual Goals as follows :  |                   |
|       | 1. Complete review of CVCS policies begun by the Governing Council in 2012-2013  |                   |
|       | 2. Complete Governing Council committee descriptions begun by the GC in 2012-2013.   |                   |
|       | 3. Complete a draft for the upcoming charter renewal.  |                   |
|       | 4. Complete new administrator search.  |                   |
|       | 5. Oversee construction of the new CVCS buildings.   |                   |

Discussion: The district will need to request the charter renewal preparation packet, Karin will follow up with Albuquerque charters on how they make the request. The district does have to document how the 2% they retain from funding is spent. Karin will contact Shelly Roberts for a proposal on how she will assist with the search process. Susan also shared a sample administrator search advertisement. The council would like to hear from Shelly

before placing the advertisement. The council requested that Ephraim share the format for the committee description so all are completed consistently. Susan provided a sample for the Accountability and Advisory Committee.

Motion: Kim, Shelia, all ayes

B. Approve Anti-Bullying Policy

Motion Delilah, Kim, all ayes.

C. Approve Gifted Policy

Motion: Delilah, Kim, all ayes

XII. New Business

A. Review School Grades

B. New Building Pledge Resolution – Commitment of Funds

Motion: John, Sheila, all ayes and Delilah recused herself from the vote

C. Reviewed Open Meetings Act (OMA) Compliance Checklist

D. Approved OMA Resolution

Motion: Delilah, John, all ayes

E. Approved IPRA Resolution

Motion: Sheila, John, all ayes

XIII. Committee updates

1. Budget/Fund Raising

A new GC member is needed.

2. Accountability/Advisory

No report

3. Discipline/Safety

Kim Linker will be attending a school safety course in Albuquerque.

4. Facilities

Socorro County is ready to close on the \$1 million loan. The school board is expected to pledge \$500,000 toward the project at the next board meeting.

5. Special Ed/Gifted

No report

6. Technology/Computing

No report.

XIV. Items for next months' agenda

A. Check calendar for next month's items

Secretary

B. Karin will submit parts 1 and 2 of her admin evaluation two weeks prior to the next GC meeting.

XV. Scheduling next meeting, September 12, 2013

President

XVI. Executive session

President

In accordance with the Open Meetings Act, NMSA 10-15-1, the Governing Council may enter into Executive Session to discuss personnel or legal matters. No actions are taken in Executive Session.

No Executive Session was held.

XVII. Adjourn

President

Motion to adjourn by Delilah, second by John, all ayes