

**Cottonwood Valley Charter School
Governing Council Regular Meeting Minutes
October 10, 2013**

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|-------|--|-------------------|
| I. | Call meeting to order
President Ephraim Ford presiding. | President |
| II. | Pledge of Allegiance | All |
| III. | Ascertain quorum
Present: Sheila Lewis, Delilah Walsh, Susan Loveland, John Benson, Ephraim Ford,
Amy Mioduszewski, Kim Linker (Kate Burleigh, Karin Williams, Mary Cox) | Secretary |
| IV. | Reading and Approval of Agenda as modified
Item 12e, Committee Chairs Activate Committees, struck
Moved: Ephraim, Susan all ayes | Secretary |
| V. | Reading and Approval of September 12, 2013 minutes
Reading and Approval of September 19, 2013 Special GC Meeting minutes
Moved: Kim, Susan all ayes | Secretary |
| VI. | Public Forum
None | |
| VII. | Teacher Representative Report | Kate Burleigh |
| | In general things at the school are going well, teacher evaluations are proceeding. The student led conferences were successful. | |
| VIII. | Student Report
None | Student Body Rep. |
| IX. | Department Reports | |
| | A. Administrator's report | Karin Williams |
| | Current enrollment: 170 students for August 2013, waiting list: 159. | |
| | Lindsey Montoya and Kim Linker attended a school safety conference Sept 16.
They came back with some good ideas. | |
| | The overall attendance for the student led PLP conferences was 93%. This is an increase over last year. | |
| | Formal classroom observations of all teachers for Domains 2 and 3 are nearly completed. | |
| | CVCS was selected by WalMart as a school where teachers were recognized with \$50 gift cards – presented at morning assembly in September. | |
| | B. Business managers report | Mary Cox |
| | A Budget Comm. Meeting was held on the first Monday of the month. Budget looks good, more realistic. | |
| | No BARS this month. | |

X. Correspondence and announcements
None

Open

XI. Old Business

A. Approve Lease Purchase Agreement With Socorro County.

A new draft has been produced with a few changes made by county lawyers. The new version will be sent to GC members shortly. The new version will be placed on the agenda for the next GC meeting, Old Business.

B. Develop Annual Goals for the Administrator

The primary goal for the administrator is to direct the transition to the new administrator. This can be worked on in advance by bringing documentation up to date and scheduling an overlap time where the new administrator can be mentored by the departing administrator.

The charter renewal and school performance contract should be in place by the end of next March.

C. Discuss EPSS

Place this item on the agenda for the next GC meeting, Old Business.

XII. New Business

A. Review Organizational Goal #2 (Parent Involvement in Student Progress)

The current goal for parent participation is 80%. We are meeting this goal And should keep in the new charter.

B. Review and Approve EPSS

Tabled to next month's meeting..

C. Review Available Committee Descriptions

Accountability /Advisory Committee Guidelines. Modify item 6 in the document To provide annual charter performance data to the SCSD.

D. NMCCS Conference

The conference is being held on 25, 26 October. GC members should check their email for registration confirmation.

XIII. Committee updates

A. Budget/Fund Raising

Idea: students could pass out Smith's barcodes in front of the store.

B. Accountability/Advisory

No report

C. Discipline/Safety
No report

D. Facilities

The Socorro County Commission will meet on October 26 and is expected to approve the \$1 million loan. After that, RFP's may go out.

E. Technology/Computing
NM Tech may measure our technology footprint, measures speed, etc. This is necessary
Obtaining PED technology grants. The school may buy Chrome Books for student computing.

XIV. Items for next months' agenda

- A. Check calendar for next month's items Secretary
- B. Approve Lease Purchase Agreement with Socorro County.
- C. Discuss EPSS

XV. Scheduling next meeting, November 13, 2013 President

XVI. Executive session President

In accordance with the Open Meetings Act, NMSA 10-15-1, the Governing Council may enter into Executive Session to discuss personnel or legal matters. No actions are taken in Executive Session.

No Executive Session was held.

XVII. Adjourn President
Motion to adjourn by Ephraim, second by Amy, all ayes