

**Cottonwood Valley Charter School  
Governing Council Regular Meeting Minutes  
March 5, 2014**

- |      |   |                   |
|------|---|-------------------|
| I.   | Call meeting to order<br>President Ephraim Ford presiding.  | President         |
| II.  | Pledge of Allegiance  | All               |
| III. | Ascertain quorum<br>Present: Susan Loveland, John Benson, Ephraim Ford, Kim Linker,<br>Amy Mioduszewski, Kris Kentnacker, Autumn Torres<br>(Karin Williams, Mary Cox, Kate Burleigh)  | Secretary         |
| IV.  | Reading and Approval of Agenda<br>Moved: John, Ephraim, all ayes  | Secretary         |
| V.   | Reading and Approval of February, 2014 minutes<br>Moved: Ephraim, Kris all ayes   | Secretary         |
| VI.  | Public Forum<br>none  |                   |
| VII. | Teacher Representative Report<br><br>The middle-school girls group (club) called Soul Sisters has been formed. The group is focusing on exercise, yoga, nutrition and other issues. They had a Zamba Night  | Kate Burleigh     |
| III. | Student Report<br>None  | Student Body Rep. |
| IX.  | Department Reports<br>A. Administrator's report<br><br>Current enrollment: 170 students for February 2014, waiting list: 179.<br><br>The Kindergarten lottery will be held on the last Friday in April. There will be six siblings for next year, and 13 openings in Kindergarten for next year.<br><br>The Dress Code is being strongly enforced, it is now back on track.<br><br>Parents of HeadStart students entering CVCS will be invited to a 'Transition Night' meeting.<br><br>The grading quarter ends on Friday.<br><br>Finishing up the 3 <sup>rd</sup> round of teacher evaluation. | Karin Williams    |
|      | B. Business Manager's report<br><br>PED has set the date for budget submission in May.<br><br>The Education Bill contains a 3% teacher pay raise. The bill is pending.  | Mary Cox          |

The paper work is in to purchase a CD from the First State Bank.

Four BARS submitted for approval.

074-003-1314-0028-I	\$ 718	Fund 11000-0000-41920: Budget donations classroom and art supplies.
074-003-1314-0029-I	\$ 526	Fund 23000: Activity Fund: budget additional fundraising for 9 <sup>th</sup> grade trip, band trip, & yearbook sales.
074-003-1314-0030-M	\$ -0-	Fund 24154: Title 2 Reprogram line items to add funds for administrator search expenses.
074-003-1314-0031-M	\$ -0-	Fund 11000: move excess salary budget from the line item for classroom teachers to various lines for direct instruction section.

Motion to approve BARs: Ephraim, Kim, all ayes

X. Correspondence and announcements  
None

Open

XI. Old Business

A. Annual parent Survey

There were no strong feelings about homework levels.

Some questions may have been confusing.

Next year, the survey scoring options should be simplified:  
'agree, disagree, or no opinion'.

The lowest scores were campus items, Spanish, and technology.  
The highest scores were welcome atmosphere, emails returned,  
teacher quality and 'my child is helped when problems arise'.

B. Annual Teacher Survey. – tabled to next meeting.

C. Teacher Evaluation of Administrator

Karin talked to the teachers about how to conduct the evaluation.  
The evaluation may be postponed to later. Not necessary for Karin.

XII. New Business

A. Organizational Goal Performance

Goal 1 – 74% of families participate in at least one volunteer activity  
We are at 52% now, the new charter goal will be 80%

Goal 3 – 12 community experiences per year for each class.

Grades 1, 4, 5 have met the goal, other classes lower.  
Have plans for improvement.

Goal 4 – Members of the community that participate in a school function.  
At 66 events now, goal is 80 events. On track.

B. Admin. Evaluation #3 (Performance Standards Criteria)

There are six standards, described on the school web-site. The assessment should be conducted in Feb/Mar for the Administrator contract renewal.

C. Discuss Budget Planning

Mary is gearing up for next year. She is putting the new budget together now. The largest items are the staff salaries and portable buildings' lease fees. It will be a bare bones budget.

D. Review Fine Arts/Bilingual Programs for Funding.  
Tabled.

E. Begin Recruiting New GC Members

We are losing one board member, Susan Loveland. Need a candidate. The GC Election is the 1<sup>st</sup> Tuesday in May.

F. GC Election Committee

The Election Committee makes the ballots, encourages voting at the school drop off spots, and counts the ballots. The Election Committee will be : Ephraim, Kim

Motion to approve Election Committee: Ephraim, Amy, all ayes

XIII. Committee updates

A. Budget/Fund Raising  
None

B. Accountability/Advisory  
Will meet March 6<sup>th</sup> at 6:00pm. They will look at the Charter updates.

C. Facilities  
The DM Architecture firm has signed a contract with Socorro County. They may start building off-site on Jan 2015.

D. Technology/Computing  
Will start working on a Technology Plan

E. Administrator Search  
The Administrator Search Committee has screened the list of candidates. Two Candidates will be invited for interviews. Their references have mostly cleared. Looking very good.

F. Gifted  
The committee met and reviewed goals.

XIV. Items for next months' agenda

A. Check calendar for next month's items

Secretary

XV. Scheduling next meeting, April 8, 2014

President

XVI. Executive session

President

In accordance with the Open Meetings Act, NMSA 10-15-1, the Governing Council may enter into Executive Session to discuss personnel or legal matters. No actions are taken in Executive Session.

No Executive Session was held.

XVII. Adjourn

President

Motion to adjourn: Ephraim, second by John, all ayes