

**Cottonwood Valley Charter School  
Governing Council Regular Meeting Minutes  
February 12, 2014**

- |      |  |                   |
|------|--|-------------------|
| I.   | Call meeting to order<br>President Ephraim Ford presiding.   | President         |
| II.  | Pledge of Allegiance   | All               |
| III. | Ascertain quorum<br>Present: Susan Loveland, John Benson, Ephraim Ford, Kim Linker,<br>Amy Mioduszewski, (Karin Williams, Mary Cox, Kate Burleigh)   | Secretary         |
| IV.  | Reading and Approval of Agenda<br>Moved: Amy , Ephraim, all ayes   | Secretary         |
| V.   | Reading and Approval of January 8, 2014 minutes<br>Moved: Ephraim, Susan all ayes  | Secretary         |
| VI.  | Public Forum<br>GC candidates for the two vacant sets : A. Torres, <sup>C. W. R. V.</sup> K. Keritnaoher   |                   |
| VII. | Teacher Representative Report  | Kate Burleigh     |
|      | The teachers would like to enforce the Dress Code more strongly; check blue jeans and collar shirts in middle school grades. A girls group (club) called Soul Sisters has been formed. The group will focus on exercise, yoga, nutrition and other issues. |                   |
| III. | Student Report<br>None   | Student Body Rep. |
| IX.  | Department Reports<br>A. Administrator's report  | Karin Williams    |
|      | Current enrollment: 170 students for February 2014, waiting list: 176.   |                   |
|      | The Kindergarten lottery will be held on the last Friday in April.   |                   |
|      | Discovery testing for grades 3-8 was completed during the week of Feb. 3 <sup>rd</sup> .   |                   |
|      | Kim S. attended Orton Gillingham training week of Jan. 13 <sup>th</sup> .  |                   |
|      | Karin attended District Test Coordinator training Jan. 23 <sup>rd</sup> .  |                   |
|      | SBA training for all teachers and staff administrating the tests on Jan. 13 <sup>th</sup> .  |                   |
|      | New website up and running.  |                   |
|      | All staff doing safety training (active shooter).  |                   |
|      | Teacher Evaluations of Domains 2 and 3 completed Feb. 3 <sup>rd</sup> .  |                   |
|      | The Parent/Teacher Conferences have been completed, 87% attendance.  |                   |
|      | The Parent Surveys were completed by 57% of the parents.   |                   |

B. Business Manager's report

Mary Cox

The Budget Committee met on Monday.

The school bond payment check was received from the SCSD, \$ 250,000.

Three BARS submitted for approval.

074-003-1314-0025-I	\$ 686	Fund 11000-0000-41920: Budget donations For student field trips and classroom supplies.
074-003-1314-0026-I	\$ 150,000	Fund 31300: Special Capital Outlay – Local (bond funds): increase budget for increased payment rec'd from Socorro Schools.
074-003-1314-0027-I	\$ 21,702	Fund 31700-0000-43202: SB-9 Funds Budget 2013-2014 allocation that will be used to purchase new and replacement classroom computers and other classroom technology as needed.

Motion to approve BARs: Ephraim, Amy, all ayes

The Administrator and Business Manager have proposed that the school buy a CD from the First State Bank to hold the bond payment and an additional \$50,000.

Motion to approval CD purchase: Ephraim, Kim, all ayes.

X. Correspondence and announcements  
None

Open

XI. Old Business

None

XII. New Business

A. Fill GC Vacancies

Two GC candidates appeared before the Board, Autumn Torres and Kristen Kentnacher.

Autumn's term will expire June 2015, Kristen's will expire June 2014.

Welcome aboard!

Motion to appoint the candidates: Ephraim, John, all ayes

B. Review Short Cycle Data

The test scores from the Discovery testing were scattered. But they are roughly consistent with the SBA scores, and are generally good.

C. Review Annual parent Survey Results

Motion to table to next GC Meeting: Ephraim, Amy, all ayes

- D. Review Annual Teacher Survey Results Survey  
Motion to table to next GC Meeting: Ephraim, Amy, all ayes
- E. Review Progress Toward Annual Administrator Goals  
  
Charter renewal goal. GC will review it in August.  
New goals will be set in September.
- F. Review Teacher's Evaluation of the Administrator  
  
Karin will talk to the teachers in a staff meeting, gather information,  
and present it for GC review.
- G. Approve New GC Calendar  
  
Motion to approve: Ephraim, Amy, all ayes

XIII. Committee updates

- A. Budget/Fund Raising  
None
- B. Accountability/Advisory  
In the draft of the new Charter, one of the 'parent only' GC members could be either a parent or community member. The GC defined in the new Charter will contain five parent members, one community member, and one parent or community member.  
  
Motion to approve: Ephraim, Amy, all ayes
- C. Facilities  
An engineer from the DM Architectural firm was on campus today taking photographs.
- D. Technology/Computing  
No report
- E. Administrator Search  
The Administrator Search Committee has screened the list of candidates. There were ten applications, four met the screening requirements. Telephone interviews are being scheduled.

XIV. Items for next months' agenda

- A. Check calendar for next month's items Secretary

XV. Scheduling next meeting, March 19, 2014 President

- XVI. Executive session President  
In accordance with the Open Meetings Act, NMSA 10-15-1, the Governing Council may enter into Executive Session to discuss personnel or legal matters. No actions are taken in Executive Session.  
No Executive Session was held.

- XVII. Adjourn President  
Motion to adjourn: Ephraim, second by John, all ayes