

**Cottonwood Valley Charter School
Governing Council Regular Meeting Minutes
September 16, 2014**

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| I. | Call meeting to order President Ephraim Ford presiding. | President |
| II. | Pledge of Allegiance | All |
| III. | Ascertain quorum Present: John Benson, Ephraim Ford, Kim Linker, Amy Mioduszewski, Adrian Morris, Chris Kurtnaker, Autumn Haworth (Avery Ewing, Mary Cox, Kate Burleigh) | Secretary |
| IV. | Reading and Approval of Agenda Approve agenda as presented Moved: Ephraim, Chris, all ayes | Secretary |
| V. | Reading and Approval of August 8, 2014 minutes Spelling correction. Moved: Ephraim, Amy all ayes Reading and Approval of September 3, 2014 minutes Change 'Grievence' to 'Dispute' Moved : Ephraim, Amy, all ayes | Secretary |
| VI. | Public Forum None | |
| VII. | Teacher Representative Report The teachers are working on a list of concerns that will be presented to the Administrator in accordance with the Dispute Policy. | Kate Burleigh |
| III. | Student Report None | Student Body Rep. |
| IX. | Department Reports | |
| | A. Administrator's report | Avery Ewing |
| | Currently there are 194 students on the waiting list for enrollment. The Administrator checked over the Charter Goal Documents from last year. The Welcome Potluck is scheduled for September 17 th . PLP's are scheduled for September 24 th and 25 th . The Art Teacher has resigned. A search for a replacement has started. | |
| | B. Business Manager's report | Mary Cox |
| | The Budget Committee met last Monday. Present were Ephraim Ford, Avery Ewing, Ruth Milner and Mary Cox. The Fire Alarm system needs to be upgraded or replaced. The new building will | |

have a fire alarm system installed by the contractor. This will include a panel in the central office. We will need to purchase individual units for the remaining old buildings that will connect to the new system's panel in the central office.

The budget is doing well.

Two BARs were submitted for approval.

Motion to approve: Ephraim, John, all ayes

X. Correspondence and announcements

A letter was received from Macy Center Director, Ronna Kalish. She requested that CVCS reconsider the decision to not participate in this year's NDI. On reconsideration, CVCS will participate in NDI this year.

XI. Old Business

A. Charter Goal Documentation

The final PDFs of all charter goal documentation from the previous year needs to be approved and posted to the CVCS website.

Motion to table to next meeting. Ephraim, Adrian, all ayes.

B. Advertised Thank You to Community Volunteers

Kim will organize a thank you to appear in the newspaper.

C. Welcome Potluck – September 17th

Jill has been organizing the potluck, it's ready to go.

D. Review and Approve Hiring Policy

The draft matches the state law. We will continue the teacher committee for interviewing candidates.

Motion to approve: Ephraim, John, all ayes

E. Discuss and Approve Revised Enrollment Policy

The policy document needs to be updated to make clear how to choose which grade will get a new student when a vacancy occurs. We will continue the discussion in next month's meeting.

F. Discuss Other Policies Needing Review

The Employee Manual need to be overhauled.

XII. New Business

A. Admin Evaluation Part 1 (Review Charter Goals)

Motion to table to next the meeting: Ephraim, Chris, all ayes

B. Develop Admin Annual Goals for Admin Evaluation Part 2

Write a new Employee Handbook.

Prepare for the PARCC Test: teacher prep and computer readiness.

C. Register for NMCCS Annual Conference

The NMCCS conference will be held in Albuquerque 29, 30 ,31 October.

- D. Discuss EPSS
Motion to this item table to the next meeting: Ephraim, Chris, all ayes
- E. Committee Chairs Activate Committees
Committee chairs will activate their committees.
Motion to Approve: Ephraim, Kim, all ayes
- F. PLP Conferences
PLP's are scheduled for September 24th and 25th.
- G. Re-sign ACES Application
The ACES Application document will be signed and sent to NMCCS.
Motion to Approve: Ephraim, Kim, all ayes

XIII. Committee updates

- A. Budget/Fund Raising (Ephraim)
Did not meet.
- B. Accountability/Advisory
Did not meet.
- C. Facilities (John)
Did not meet.
- D. Technology/Computing (Ephraim)
Did not meet.
- E. Gifted (Amy)
Did not meet.

XIV. Items for next months' agenda

- A. Check calendar for next month's items Secretary

XV. Scheduling next meeting, October 8, 2014 President

XVI. Executive session President

In accordance with the Open Meetings Act, NMSA 10-15-1, the Governing Council may enter into Executive Session to discuss personnel or legal matters. No actions are taken in Executive Session.

Motion to enter Executive Session: Ephraim, John, all ayes
8:20 pm.

Motion to leave Executive Session: Ephraim, John, all ayes
9:35 pm
No action was taken during the Executive Session

XVII. Adjourn President

Motion to adjourn: Ephraim, John, all ayes