

**Cottonwood Valley Charter School
Governing Council Regular Meeting Minutes
October 8, 2014**

- I. Call meeting to order
President Ephraim Ford presiding. President
- II. Pledge of Allegiance All
- III. Ascertain quorum Secretary
Present: John Benson, Ephraim Ford, Kim Linker, Amy Mioduszewski,
Adrian Morris, Chris Kurtnaker, Autumn Haworth
(Mary Cox, Kate Burleigh, 5 other teachers)
- IV. Reading and Approval of Agenda Secretary
Modify the agenda, move item 12.b to be ahead of item 12.a
Moved: Ephraim, Autumn, all ayes
- V. Reading and Approval of September 16, 2014 minutes Secretary
Changes : modify Administrator Annual Goals
Moved: Ephraim, Amy all ayes

Reading and Approval of September 30, 2014 minutes
Moved : Ephraim, Kim, all ayes
- VI. Public Forum
None
- VII. Teacher Representative Report Kate Burleigh

The 3rd Grade is publishing personal narratives, and 4th and 5th Grades are editing and revising writings using the Chrome Books.

The 5th Grade is making maps based to visits to out of town.

Concerns were expressed about the new Parent-Student Handbook. (This handbook will be replaced by new version).

Earlier limitations on field trips have been lifted.
- VIII. Student Report Student Body Rep.
None
- IX. Department Reports

A. Administrator's report Avery Ewing

Dr. Ewing is not present, he is out sick today. The Administrator's report was compiled by Mary Cox.

Currently there are 200 students on the waiting list for enrollment.

Today is the official PED 40th day reporting date. Dr. Ewing, Jill Urban and Sheri Armijo have all worked on entering data. This is a major project that appears to have been completed successfully.

Organizational Goals: Dr. Ewing has found last year's document and is working on updating it. He will send it electronically to the GC for review.

Short cycle assessments: Discovery, DRA and Dibels have been finished in the past two weeks. The results look fairly decent.

EPSS: the leadership team will be working on this at their next meeting, Tuesday Oct. 14th.

Conferences:

Seven GC members and Dr. Ewing will attend the Coalition Conf. Oct 29-31.

Kim Schaffer will be out Oct 9 & 10 at a Reads to Lead conference in Albq.

Kim Schaffer and Belle Rehder will attend a conference on Helping Struggling Readers to meet Common Core Standards.

Belle Redher will be attending the Orton-Gillingham training in January.

Sound Partners: Fourteen volunteers are working with 20 students in K-3. Each student gets 30 hrs of tutoring on Monday-Thursday. Ms. Schaffer is also working on coaching teachers in literacy, plus interventions and testing K-3.

B. Business Manager's report

Mary Cox

The Budget Committee met last Monday. Present were Ephraim Ford, Avery Ewing, Ruth Milner and Mary Cox.

The general health of the budget is good.

Budget Adjustment Requests:

074-003-1414-0006-I	\$ 500	Fund 11000: NRAO donation to support Science and math curriculum.
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Motion to approve: Ephraim, Adrian, all ayes

X. Correspondence and announcements

The Governing Council received some letters from faculty members, and a letter from Dr. Ewing's attorney. The letter from Dr. Ewing's attorney listed items for discussion with the Governing Council.

XI. Old Business

A. Final PDF Documents.

We need to get better organized on submitting and storing the final versions of documents for public access on the website.

B. Advertised Thank You to Community Volunteers

The students will make note cards expressing the school's thanks to the parents for their volunteer efforts.

- C. Revised Enrollment Policy
Motion to approve the revised Enrollment Policy: Ephraim, John, all ayes
- D. Administrator Evaluation, Part 1.
Motion to table to the next meeting: Ephraim, Amy, all ayes

XII. New Business

- A. Discuss Employee Manual and Student Handbook
The Accountability Com. will look into using standard policy documents that are available from NMCCS. We may modify them to suit our needs.
- B. Review and Approve Employee Discipline Policy
We will consider using one of the standard documents available from NMCCS.
- C. Organizational Goal Performance
Motion to table to the next meeting: Ephraim, John, all ayes
- D. Required Committee Meetings
We need to have a Facilities Com. Meeting to bring ourselves up-to-date.
- E. Discuss NMCCS Annual Conference
All seven GC members are registered for the NMCCS Conference.

XIII. Committee updates

- A. Budget/Fund Raising (Ephraim)
- B. Accountability/Advisory (Autumn)
The new Charter document is finished and has been submitted to the SCSD Board. The next goal is drafting the Performance Contract with SCSD. We have a draft version based on a State of New Mexico template.
- C. Facilities (John)
Will schedule a meeting to follow a meeting with the architects and Delilah Walsh.
- D. Technology/Computing (Ephraim)
- E. Gifted (Amy)

XIV. Items for next months' agenda

- A. Check calendar for next month's items Secretary

XV. Scheduling next meeting, November 12, 2014

President

XVI. Executive session

President

In accordance with the Open Meetings Act, NMSA 10-15-1, the Governing Council may enter into Executive Session for reasons listed in the Open Meetings Act, 10-15-1 Section H. No actions are taken in Executive Session.

Motion to enter Executive Session to discuss items listed which falls under section 1-15-1 subsection H.I.J. paragraph 4 personally identifiable information about a student and paragraph 7 personnel and legal matters. : Ephraim, John, all ayes
7:30 pm.

Motion to leave Executive Session: Ephraim, John, all ayes
8:18 pm

No action was taken during the Executive Session. Only matters, as described in the motion, were discussed.

8:22 pm

Following a discussion in the Executive Session a Motion was made:
To approve and mail a written response to the letter received from Dr. Ewing's attorney.

Moved: Ephraim, Adrian, all ayes

Following a discussion in the Executive Session a Motion was made:
The GC will arrange for a qualified person to lead and guide Dr. Ewing through the Teacher Evaluation process.

Moved: Ephraim, John, all ayes.

XVII. Adjourn

Motion to adjourn: Ephraim, John, all ayes

President