

**Cottonwood Valley Charter School
Governing Council Regular Meeting Minutes
March 11, 2015**

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| I. | Call meeting to order
President Ephraim Ford presiding. | President |
| II. | Pledge of Allegiance | All |
| III. | Ascertain quorum
Present: John Benson, Ephraim Ford, Adrian Morris, Kim Linker
Autumn Haworth, Amy Mioduszewski
(Kim Schaffer, Barbra Trujillo, Mary Cox, Kate Burleigh) | Secretary |
| IV. | Reading and Approval of Agenda
Moved: Ephraim, Autumn, all ayes | Secretary |
| V. | Reading and Approval of February 11, 2015 minutes
Moved: Ephraim, John all ayes | Secretary |
| VI. | Public Forum
None | |
| VII. | Teacher Representative Report | Kate Burleigh |

PARCC testing is going well, thanks to the tenacity of Lindsey Montoya.

Class news: On April 28th, the seventh grade class will be taking a trip to the Natural History Museum in Albuquerque.

Student Council Report:

The newly formed CVCS Student Council is off to a strong start. Their goals for the remaining months of school include :

CVCS School community building activities:

Campus wide trash pickup: each grade will be assigned a week to be responsible for the trash pickup on campus.

Peer Tutors: Student council would like to start an after school peer tutoring program for grades K-8.

Playground safety awareness: Student council will work with Jill Urban to produce a video which teaches playground safety.

CVCS community outreach activities:

CVCS student council will host a food drive at Smith's in April to benefit The Storehouse, our local food bank.

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| VIII. | Student Report | |
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none

IX. Department Reports

A. Administrator's report

Kim Schaffer

Enrollment : 169, Waiting List: 190

PARCC: So far testing is going well. No students have opted out.

Professional Learning Communities (PLS's)

K-3 ELA: Working on Guided Reading; choosing good questions for leveled books.

4-8 ELA: Looking at student work.

4-8 Math and Science: Watched video "Mastering the most challenging Math Stds"

We need to meet with the SCSD to discuss details of the Performance Contract. The GC will need to approve the Contract, the SCSD Superintendent will need to approve it, then the SCSD Board will need to approve the contract.

B. Business Manager's report

Mary Cox

There was a good Budget Committee Meeting held; the budget is going well.

The budget for next fiscal year will be publically presented during the GC April and May Meetings, and the May Budget Committee Meeting.

On April 8, 9, 10 Mary will attend PED workshops.

Budget Adjustment Requests:

074-003-1415-0025-I	\$ 644	Fund 11000: add'l SEG allocation from small Unit value increase; budget for add'l diagnostic testing services.
074-003-1415-0026-I	\$ 956	Fund 23000: add'l 8 th Grade fundraising and yearbook orders; budgeted for 8 th Grade trip and other school supplies, cost of yearbook (any profit will be used for library books)

Motion to approve: Ephraim, Adrian, all ayes

X. Correspondence and announcements

None

XI. Old Business

A. Discuss GC Annual Training Options.

Amy called NMCCS – they are planning another training session and a webinar. GC members need the training by May.

B. Short Cycle Data

We exceeded our goals. No red flags seen.

Discovery Testing – Kim and Barb went to training. They presented documentation to the board that shows change and growth. The results are good.

C. Organizational Goal Performance (#2)

Goal 1. Parent Volunteers

There were 32 families and 20 silent partners for a total of 50 families out of 111 school families.

Goal 2. Parent Involvement in Student Learning.

PLP attendance 94%, Parent Survey responses 78%

Goal 3. Community Connection.

Community service, learning from community leaders and environment awareness.

Goal 4. Community Participation in the School

There have 48 events. Reading with students, presentations, HAM Radio, Science Fair, Science Olympiad

Motion: Send a letter to NMT thanking the Tech volunteers

Moved Ephraim, John, all ayes

D. Review Annual Parent Survey

Generally it looks good. There are new, nice graphical displays that are very helpful. We will look at the results before the next meeting.

E. Review Annual Teacher Survey

Not yet presented. To be done.

XII. New Business

A. Organizational Goal Performance

Table to the next GC meeting.

B. Review Fine Arts/Bilingual Programs for Funding.

Working on the application for funding. It would pay for part of the Spanish program. We need to describe the enrichment programs here.

C. Begin Recruiting New GC Members

Ephraim, John, Autumn, and Kim terms end this spring. John and Autumn will not seek reelection.

D. Form Election Committee.

Amy, Ephraim, Adrian.

E. Update on Teacher Handbook Formatting.

A draft has been sent out. We now have an electronic version. Policies are included in the handbook. New items are highlighted in yellow.

XIII. Committee updates

A. Budget/Fund Raising (Ephraim)

The budget is holding steady. Good attendance at the Budget Com. Meeting.

B. Accountability/Advisory (Autumn)

They will lead the effort to produce the Performance Contract between CVCS and SCSD.

C. Facilities (John)

Kim Schaffer and John B. met with Father Andrew and John Riley at San Miguel and discussed the possibility of CVCS leasing classroom space from the parish. Father Andrew and Mr. Riley were supportive. They suggested that CVCS contact PED and request an inspection of the classrooms. If work is required for the classrooms to pass inspection, it would be at CVCS's expense. Kim S. will contact PED.

We toured the classrooms, there are eight large classrooms. Two classrooms may not be available. Of the remaining six two are quite large and could accommodate two grades.

Once the classrooms are approved by inspectors, Fr. Andrew will contact the Archdiocese for approval to lease the space. The Archdiocese will undoubtedly set a lease fee.

D. Technology/Computing (Ephraim)

E. Special Ed/Gifted (Amy)

XIV. Items for next months' agenda

A. Check calendar for next month's items

Secretary

XV. Scheduling next meeting, April 15, 2015

President

XVI. Executive session

President

In accordance with the Open Meetings Act, NMSA 10-15-1, the Governing Council may enter into Executive Session for reasons listed in the Open Meetings Act, 10-15-1 Section H. No actions are taken in Executive Session.

No Executive Session was held.

XVII. Adjourn

President

Motion to adjourn: Ephraim, John, all ayes