

Cottonwood Valley Charter School
Governing Council Regular Meeting Minutes

July 15, 2015

1. Call meeting to order President
2. Pledge All
3. Ascertain Quorum Secretary
4. Present: Chris Kurtnaker, Dennis Walsh, Mike Timmons,

Mike Heagy, Adrian Morris, Mary Cox, Kim Schaeffer.

Absent: Amy Mioduszewski, Karen Bailey-Bowman.

5. Approval of Agenda Secretary

Moved: Mike T., Mike H., all eyes

6. Public Forum

Greg Doss, a Charter parent, talked to the GC about programs that are available to us through the VFW. They included a scholarship program for middle school kids; recognition of teacher program from K-12; the group is also interested in helping us to replace our flagpole.

7. Teacher Representative Report Sheri Armijo

None

8. Student Report

None

9. Committee Reports

A. Accountability/Advisory

1. Chris and Mike H. will be on this committee.
2. This committee is responsible for updating our charter, handbooks and policies.

B. Budget/Fundraising

1. Adrian, Mike T., Mary, and Ruth (former parent) will be on this committee.
2. This committee meets the Monday before GC meeting to go over the school finances and budget.
 - a. Business Managers Report
Closed June's budget. Legal expenses have still not been received.
Ended June with \$129,000.
PED approved our budget for July 16, 2015.
No budget adjustment for this month.
Next month there will be a budget adjustment for Title 2 as it has not been received from the district as of yet.
Lease agreement award has been set up; we are just waiting for their reply.
 - b. Travel Reimbursement Policy Update
Mary has updated and clarified some statements in the policy.
Motion to accept updates
Moved Adrian, Mike T. all eyes
Kim Schaeffer will put the reimbursement forms in the Staff Resource Binder.
 - c. Approval of BARs
N/A
- C. Discipline/Safety
 - a. Chris and Karen to be on this committee
 - b. This committee develops emergency procedures and maintains discipline policies.
- D. Facilities (Dennis)
Dennis met with the architects on the redesign of our building. These changes are costing us \$20,000.00.
Kim, architects and others are meeting with Mayor Ravi to explain our renovation project July 16, 2015. The city has agreed to provide labor for construction of sewer lines and we are to provide the materials.

Engineers need to rework their plans from modular to sight built and from there work out the cheapest way to build. Once all approvals for the project are done, it will take a month for the bids to come in. It will take a week to decide on bid.

a. San Miguel

1. Term of lease is \$10,000.00 a month. Kim proposes to pay them \$8,000.00 a month.
2. Other terms are that we move into San Miguel no later than Dec. 2015 and leave no later than Dec. 2016.
3. San Miguel wants a \$10,000.00 security deposit for the lease of the school
4. We will also pay for our part of the utility bill. San Miguel will audit their cost per month from last year and then we will pay the difference per month.
5. Mary Cox is looking into our insurance to verify that we are in compliance with San Miguel.

E. Special Education/Gifted

1. Amy Mioduszewski will continue on this committee.
2. No report this month.

F. Technology

None

10. Administrator's Report(Schaffer)

- A. Commented on the teachers who took summer training this year.
- B. New hires: Sandra Montoya hired to take Kim's place in K-3 reading; Jamie Fassett 2nd grade; Autumn Haworth 3rd grade teacher.
- C. Parent orientation will be back this year Monday, August 17th (8 am to 9 am).
- D. Annual Orientation Potluck is scheduled for Wednesday, August 19th from 5:30 to 7pm.

11. Correspondence and Announcements

- A. Electra Burleigh sent a thank you card to the Governing Council for receiving the GC scholarship.
- B. Cindy LeClaire proposed performance for occupational therapy.

12. Old Business

- A. OMA tabled
- B. IPRA tabled
- C. Student and Parent Handbook and Staff Handbook tabled

13. New Business

The law firm Mathews-Fox is proposing to look into cooperative planning between Charter schools and city or county governments. They want charter schools to join as a group to help defray costs initiated by their study into this issue. Mary Cox says this does not affect us or the money we have received for our building project.

14. Future Business

Develop GC annual goals

15. Next Meeting

August 12th 2015

16. Executive Session

No executive session.

17. Adjourn

Motion to adjourn: Chris, Mike T., all ayes

