

Cottonwood Valley Charter School
Governing Council Regular Meeting Minutes
September 9, 2015

1. Meeting called to order at 5:35 President
2. Pledge of Allegiance All
3. Quorum Ascertained Secretary
4. Approval of Agenda All
Chris moved to approve agenda; Adrian 2nd; motion passed
5. Approval of August 12th minutes
Chris moved to approve; Mike T. 2nd; motion passed
6. Public Forum None
7. Teachers Report Sheri Armijo
 - A. There is a need for change in how Cottonwood addresses its ESL program.
It is considered a two part program: 1) Spanish to English and 2) English to Spanish.
Cottonwood is not addressing the English to Spanish needs.
 - B. Sherri brought up the fact that Cottonwood’s Charter did not address the Bilingual program correctly. She will work on amending the wording of the Charter and present it at next month’s Governing Council meeting.
 - C. As part of the bilingual assessment testing, there are four (4) students who will be taking the exit test in the spring.
 - D. Teachers are concerned with the dress policy. Parents are not sending students to school in the proper dress code. Teacher’s feel they are spending too much time policing the dress code.
After much discussion, it was decided that each classroom would have several sizes of collared shirts available for those student not in compliance with dress code.
8. Student Report
Warren Kurtmaker reported that the Spanish class was doing skits dealing with famous “sayings”.

9. Business Managers Report Mary Cox
 Budget adjustment report (BAR's)
 PSFA lease assistant award \$124,794.00
 Miscellaneous receipts \$ 531.00
 Student activities \$ 140.00
 Title 2 \$ 10,500.0
 Karen moved to approve the BAR's report; Chris 2nd; motion passed.

10. Administrator's Report Kim Schaffer
 A. In addition to Kim's written report to the GC, she added that Dibels and Discovery were complete (3rd thru 8th in math and reading). Sound Partners had 10 returns and 5 new people. Tech is also providing engineering partners.
 B. EEP is changed in that Karen Williams is not trained to do it, so Kim is doing 3 EEP's.

11. Committee Reports
 Before committee reports a question was brought up regarding Adrian not having children in the school this year. Could he still be on the GC or not. Resolution was Adrian resigned his position. A motion was made by Dennis to appoint him as the parent/community member; Karen 2nd; motion passed.

- A. Accountability/Advisory Chris/Mike H.
 Kim and Chris introduced a final draft of the Teacher/Staff Handbook for the GC to approve. A change was made to page 7 to include e-cigarettes as a tobacco product. Dennis made a motion to approve the handbook; Adrian 2nd; motion passed.
- B. Budget/Fundraising Arian/Mike T.
 1. Karen asked to change committees from Discipline to Fundraising – all agreed.
 2. Mike T. would like to put fund raising as a future business topic for next month's meeting.
- C. Discipline/Safety Chris/Karen
 None
- D. Facilities Dennis
 1. Mike would like to be on the committee.
 2. Bids for the new building construction are to be opened on September 23rd and bids will be awarded on the 25th.
 3. There are 10 contractors bidding for the contract.
 4. The GC has called a meeting for September 24th to discuss the bid and have a say in what is accepted.
 5. The logistics for San Miguel look good. The drop off and pickup of students will be at the west end of the parking lot.
- E. Special Education/Gifted Kim
 None
- F. Technology Adrian
 A. Technology goals are on hold until after the move.

- B. One of the technology goals was to get computers for the teachers. Steve Schaffer has been diligently working on this and was able to get 5 Toshibas for the teachers. For his great efforts, Dennis will be treating him to a game of golf.
- C. Denise Gilson (math teacher) has taken Lynsey Montoya's place as the technical support person for Cottonwood.

12. Correspondence and Announcements

The office received information regarding the charter school training conference for GC members. This will take place October 29-31st.

13. Old Business

Presented first month of school report which was that testing was done, sound partners program was under way and the welcome back letter to students and parents will be sent out the beginning of August next year.

14. Next month's meeting will be October 14th.

15. Chris moved to adjourn; Karen 2nd; motion passed.